

Sr. Executive - Accounts

About Albea & the Product line that is recruiting

Albéa is a global leader in beauty, personal care, oral care, pharmaceutical and food packaging. Our site, Albéa Goa integrates manufacturing capacities for Laminate Tubes for Oral Care, Cosmetics and Pharmaceutical Markets & for injection moulded components for Tube Laminate Packaging.

Scope

Responsible for Operational Accounting, Daily Fund Planning, Group Reporting (monthly, quarterly and yearly), Preparation of Financial Statements, Handling Audits, Ensuring timely Statutory Compliances and Data Compilation for Assessments

Main activities

Operational Accounting in SAP (Review of vendors, debtors , General Ledger and their payments/receipts)

Daily Fund Planning

Group Reporting – monthly, quarterly and yearly

Preparation of the financial statements and handling statutory audit

Handling of Internal and Other Audits (tax audit, Transfer Pricing Audit and GST Audits)

Responsible for Indirect Tax and Direct Tax Compliances

Ensuring all Statutory Compliances

Data preparation for Assessments

Accountability including KPIs

Responsible for Operational Accounting, Daily Fund Planning, Group Reporting (monthly, quarterly and yearly), Preparation of Financial Statements, Handling Audits, Ensuring timely Statutory Compliances and Data Compilation for Assessments

Profile (Experience & qualifications)

Overall 5-7 year experience with 3-6 years in Accounting and Audit Section. Working knowledge of SAP/Excel is a must

ESSENTIAL: Knowledge of Accounting Standards, Income Tax and GST provisions, SAP and MS Office

DESIRABLE: Ability to forecast fund flows, Good oral and written communication skills, Ability to manage team members

FUNCTION

Finance- Accounting - Audit

LOCATION

Goa

APPLICATION EMAIL ADDRESS

jobs.india@albea-group.com

TYPE OF CONTRACT

Permanent

DESCRIPTION

Responsible for Operational Accounting in SAP, Daily Fund Planning, Group Reporting – monthly, quarterly and yearly, Preparation of the financial statements and handling Statutory Audit, Internal and Other Audits (tax audit, Transfer Pricing Audit and GST Audits), responsible for Indirect Tax and Direct Tax Compliances, ensuring all Statutory Compliances, Data preparation for Assessments.