

Project Manager

About Albea & the Product line that is recruiting

Albéa is a global leader in beauty, personal care, oral care, pharmaceutical and food packaging. Our site, Albea New York is our Sales Offices for North America.

Scope

- Responsible for projects for CRP product line and developing products.
- Reports to NPD Director & Business Dev NA

Main activities

Set up a kick off meeting to review the project with the program team and lead the team to provide the most efficient end to end program implementation from part concept through first production order.

Create and maintain timelines, document progress and correspondence per the formalized and established engineering procedure

Set up, conduct, and update weekly the project tracker to ensure the follow up of the development with customer, plants and sales

Coordinate all communication with the customer pertaining to project from program inception through production approval and release to manufacturing

Act as the single point of contact for Sales, Mold Making, Manufacturing, Automation, and Supply Chain partners.

Handle and conduct the Risks Analysis in Project Management (RAPM) meeting

Handle and conduct the Failure Mode and Effects Analysis (FMEA) meeting

Review final product drawings

Work with the Tooling Dept. to ensure product meets the customer's dimensional and functional specifications.

Has to handle specific Tasks within PM process which should match with time lines : o Receive customer artwork for label o Receive product specifications.

Support the plants to troubleshoot and resolve engineering problems as well as provide assistance in continuous improvement opportunities.

Work with QC department for qualification methodology and in process requirements. (i.e. QC specifications, validation procedures, design of required gauges and/or fixtures)

Pre-production testing & approval of tooling, first article inspection

Partner with the Sales Department and customers requiring engineering input through face-to-face visits and other direct contact

Verifying compliance of components with design intent

When needed, support the plant to negotiate the specifications with the customer.

Handle and conduct the Post Launch Review

Regular and predictable attendance is required for this job

Travel is required.

Accountability including KPIs

Guarantees timeline is followed and met

Ensure product meets specification and ensure no rejects/control before shipping parts

Guarantee no delay, according to the validated timeline and capacity of the tooling

Ensure FMEA completed initially in project

Guarantee use of costing file and follow-up with expenses with the plants

Ensure completion of post mortem or lesson learned end of project

Guarantee preliminary drawings are checked during costing phase to ensure what has been approved. Validate and follow up with the FMEA and stack up dimensions

Profile (Experience & qualifications)

Bachelor's Degree with Engineering Discipline

3-5 years program management experience and 5-7 years injection molding theory, tooling, materials, assembly, and/or processing preferred

Negotiation and problem-solving

Ability to handle multiple priorities in a constantly changing environment

Excellent communication skill, both written and oral

Qualification in project management

Must be self-directed

Planning and organizational skills and high computer skills

Technical design skills-SolidWorks

Ability to influence and lead and adaptability

FUNCTION

R&D

LOCATION

New York, NY

APPLICATION EMAIL ADDRESS

jobs.new-york@albea-group.com

TYPE OF CONTRACT

Permanent

DESCRIPTION

Responsible for the projects for CRP product line and developing products that will be produced in the CRP plant worldwide.