

# Projects Technician

## About Albea & the Product line that is recruiting

Albéa is a global leader in beauty, personal care, oral care, pharmaceutical and food packaging. Our site, Albéa Querétaro is specialized in Laminate Tubes for Oral Care, Hair Care, Cosmetics & Pharmaceutical Markets.

## Scope

- Responsible for projects for internal activities and tasks related to site preparation prior to receive new machinery, or facilities modification.
- Reports to Project manager

## Main activities

- New installations inspect and validation
- New equipment or machinery installation follow up
- New machinery or equipment requirements preparation
- Equipment install or uninstall activities
- Develop or improve machinery and equipment devices or control elements
- Design or modify machinery parts by using dedicated software
- Reparation or diagnosis of machinery and equipment when required
- Other areas interaction to coordinate activities when required
- Saving projects detection and implementation
- Suppliers activities follow up

## Accountability including KPIs

- Make sure of on time validation of new projects
- Assigned activities conclusion on time in full
- Report savings project implemented results
- EHS rules accomplishment

## Profile (Experience & qualifications)

Experience and education

- Mechatronic engineer preferred
- 2 years maintenance area experience
- Automation Implementation project experience
- Experience on software for programming and mechanical design

Knowledge/Technical Skills required

- Fluent in both written and oral English is a plus.
- Knowledge of injection molding and mold design/development is a plus
- Proficiency in Continuous improvement is a plus

- Project management software desired

#### Leadership skills

- Integrate changes. Support other areas with technical assistance and training after project implementation
- Build the Future - Integrates changes positively. Helps teams to follow and adapt. Ensures buy-in.
- Engage & Act - Manages priorities, Acts at the right time and decisively
- Foment cooperative actions. Integrate and manage activities between areas when required.

#### FUNCTION

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Manufacturing - Technical Services

#### LOCATION

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Queretaro

#### APPLICATION EMAIL ADDRESS

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jobs.queretaro@albea-group.com

#### TYPE OF CONTRACT

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Permanent

#### DESCRIPTION

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Responsible to support and solve general project tasks which could require technical skills and also administrative knowledge to coordinate different areas and suppliers interaction.